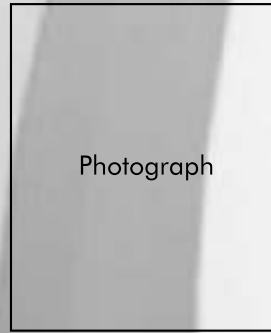


Form No. **MBA/MCA/**\_\_\_\_\_

Date of Issue \_\_\_\_\_

Issued to \_\_\_\_\_

Course Opted \_\_\_\_\_



Fees Option (Please Tick ✓)

OPTION-I (Yearly)  
 OPTION-II (Per Semester)

Application Form  
for Admission  
MBA/MCA  
Session \_\_\_\_\_



*Biyani's*  
Group of Colleges

**BIYANI INSTITUTE OF  
SCIENCE & MANAGEMENT**

Approved by AICTE & Affiliated to Rajasthan Technical University

Sector-3, Vidhyadhar Nagar, Jaipur-302023  
Ph. : 0141-2338371, 2336226, 2338591-95  
Fax : 0141-2338007  
E-mail : acad@biyanicolleges.org  
Website : www.bisma.in

Check List (Documents to be enclosed) - Refer to Page No. 3

# FEE STRUCTURE

Code No.	Courses	Fee Structure
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**MANAGEMENT**

M002	MBA	AS PER RAJASTHAN TECHNICAL UNIVERSITY NORMS
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**INFORMATION TECHNOLOGY**

IT02	MCA	AS PER RAJASTHAN TECHNICAL UNIVERSITY NORMS
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**CAUTION MONEY & OTHER FEES (COMPULSORY)**

CM01	Caution Money (Refundable)	5000.00
CM02	Uniform (as per the details given below)	4000.00
CM06	Microsoft Office Specialist (Exam. Fee)	2000.00

**Fee once deposited will not be refunded in any circumstances.**

- Cheque/Demand Draft should be drawn in favour of BIYANI INSTITUTE OF SCIENCE & MANAGEMENT payable at Jaipur.
- Penalty for a bounced (returned) cheque is Rs. 500.00
- For out station cheques add Rs. 500.00 in the cheque amount.
- Late fee charges will be Rs. 50/- per day strictly.
- Local Conveyance will be available from all parts of the city and charged separately.

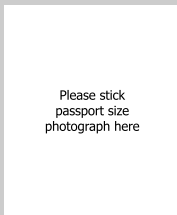
in case the form is downloaded from the college website, the candidate is required to attach a demand draft of Rs. 500/- in favour of Biyani Institute of Science & Management, Jaipur.

**Details of Demand Draft**

Amount  D.D. No.  Date  Name of Issuing bank

**How did you come to know about institute and programme**

Friends  Parents/Relatives  Peer Group  Alumni  Any Other Media (Print)  (Electronic)

**Information for Identity Card**


Please fill-in the details in BLOCK LETTERS only Bar Code No.

Name of Student  Hosteller  Day Scholler

Father's Name

Class  DOB    Blood Group   
Day Month Year

Address

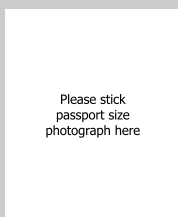
Pin Code

Contact No.

**Dress Measurement**

Name of Student  Course  Height  Weight

Height (Cms.)  Weight (Kgs.)



	Length	Chest	Waist	Hips	Shoulder	Sleeves	Collar
Shirt (2 Nos.)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Length	Waist	Hips	Thigh	Bottom	F/U	
Trouser (2 Nos.)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	Length	Chest	Waist	Hips	Shoulder	Sleeves	C/B
Blazer (1 No.)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Length						
T-Shirt (1 No.)	<input type="text"/>	Neck Tie (1 No.)	<input type="text"/>				

Note : Students are required to wear only black colour shoes.



# Admission Form for MBA/MCA Session \_\_\_\_\_

## For Office Use Only

## (PART-A)

Course Opted	<input type="text"/>	Category (Gen/OBC/SC/ST)	<input type="text"/>	Enrolment No. of University	<input type="text"/>
Registration No.	<input type="text"/>	Last Class Attended	<input type="text"/>	Permitted by	<input type="text"/>
Date	<input type="text"/>	% of marks secured	<input type="text"/>		

Please stick  
passport size  
photograph here

(Please apply only when you agree to abide by all the terms & conditions as mentioned in the College Prospectus)

**Please fill-in the details in BLOCK LETTERS only (To be filled in by the applicant)**

## Personal Information

Name of Student	<input type="text"/>		<input type="text"/>		<input type="text"/>	
	Surname		Name		Middle Name	
Details of Birth	Date	<input type="text"/>	<input type="text"/>	<input type="text"/>	Place	<input type="text"/>
		Day	Month	Year	Place & State	Category
						General/OBC/SC/ST/PH
Nationality	<input type="text"/>	Religion	<input type="text"/>	Mother Tongue	<input type="text"/>	Marital Status
Current Mailing Address	<input type="text"/>					
	<input type="text"/>					
	<input type="text"/>	<input type="text"/>	Phone No.	<input type="text"/>	Mobile No.	<input type="text"/>
	State	Postal Code	With Area Code			
Permanent Address	<input type="text"/>					
	<input type="text"/>					
	<input type="text"/>	<input type="text"/>	Phone No.	<input type="text"/>	With Area Code	
	State	Postal Code				
E-mail Address	<input type="text"/>				Mobile No.	<input type="text"/>

## Family Details

Particulars of Father	<input type="text"/>			<input type="text"/>		
	Full Name			Profession		
	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Position Held/Nature of Business		Total Annual Income	Contact Phone No.	Mobile No.	
	<input type="text"/>					
	Office Address					
Particulars of Husband	<input type="text"/>			<input type="text"/>		
	Full Name			Profession		
	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Position Held/Nature of Business		Total Annual Income	Contact Phone No.	Mobile No.	
	<input type="text"/>					
	Office Address					

Date :

Place :

Signature of the Candidate

Signature of the Parent/Guardian

Local Guardian's Name

Full Name		Relationship	
Position Held/Nature of Business	Total Annual Income	Contact Phone No.	Mobile No.
Office Address			

### Academic Record (Enclose Photocopy of marksheet of previous examination)

	Board/University	Name of the Institution and City	Year	Medium of Instruction	Subjects	% of Marks
X Standard						
XII Standard						
Graduation						
Post-Graduation						
Any other qualification						

### R-MAT / RMCAAT Score

Roll No.  Date of Test  Marks Obtained  Rank

### MAT/CAT/GMAT/Any Other Score

Roll No.  Date of Test  Marks Obtained/Percentile  Rank

### Course in which admission is sought

MBA

MCA

### Specialisation of MBA

FINANCE

HUMAN RESOURCE

MARKETING

### Whether availing college hostel facility

YES

NO

Form No.

### Whether availing college conveyance

YES

NO

Form No.

Name and Phone No. of the family doctor

### Details of Work Experience

Name of Organization	Designation Held	Tenure	Salary	Job Profile

### CHECK LIST Documents to be enclosed :

- Mark sheet of the qualifying examination (Original + 2 xerox)
- Certificate of the Secondary & Senior Secondary Examination. (2 xerox)
- Transfer Certificate from the Institution last attended. (Original + 2 xerox)
- Character Certificate from the Institution last attended. (Original + 2 xerox)
- Migration Certificate. (Original + 2 xerox)
- Passport size recent colour photographs. (6 nos.)
- Copy of SC/ST/OBC/PH certificate (2 xerox)
- "Personality Assessment Report" given by the BISMA.
- RMAT/RMCAAT Score Card. (2 xerox)
- Experience Certificate. (If any) (2 xerox)

Date :

Place :

Signature of the Candidate

Signature of the Parent/Guardian

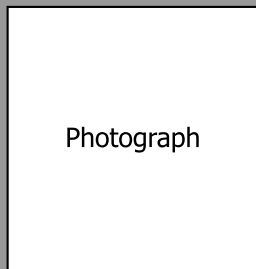
(PART-B)

## Parent's/Guardian Undertaking

I \_\_\_\_\_ father/mother/guardian of \_\_\_\_\_ hereby undertake the responsibility for good and disciplined behaviour of my ward as long as she remains a student of your college.

I understand that the "Personality Enhancement Programme" (PEP) & "Industry Oriented Programme" (IOP) are essential for the enhancement of my ward's personality. She will attend all the classes regularly and strict disciplinary action can be taken against her in case of irregularity.

Incase fees remains unpaid by the applicant, I will be responsible for the payment of all her dues to the college. I hereby certify that the details given by my ward in this form are correct. If any one of them is found to be false, I understand that the admission of my ward will stand cancelled. The address of the local Guardian nominated by me is as follows and he/she only will be authorized to meet my ward.

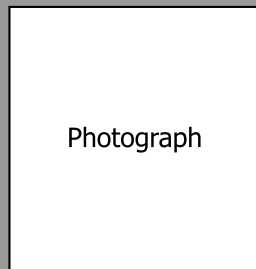


Photograph

(Mother)

Name \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

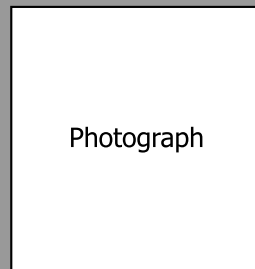


Photograph

(Father)

Name \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

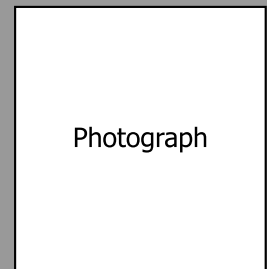


Photograph

(Local Guardian)

Name \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_



Photograph

(Local Guardian)

Name \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

In case of any damage made to college property, books or equipments I personally indemnify in terms of money. My ward shall abide by the rules and regulations established by the college and the Rajasthan Technical University. My ward shall also follow the dress code of the Institution.

I understand that if my ward will leave the college in mid of the session whatsoever may be reason. I will not claim for refund of fees. All the fees/amount deposited with the college shall be forfeited.

I also agree to allow my ward to participate in all types of co-curriculing activities, industry tours, excursions and shall be fully responsible for her conduct & personal safety.

Date :

\_\_\_\_\_

Signature of the Candidate

Place :

\_\_\_\_\_

Signature of the Parent/Guardian

(PART-C)

Candidate's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	Name	Middle
Father's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	Name	Middle
Address	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>	<input type="text"/>	Phone No. <input type="text"/>
	State	Postal Code	With Area Code

## Declaration by the Candidate & Parent

- I have read the rules and regulations regarding the prospective course for admission in this institution.
- I solemnly affirm that all information given by me, above and also in the enclosures are true & correct. I understand that, if any information furnished therein is found to be untrue in material content, I shall be liable to legal prosecution and may also be expelled from the college.
- I understand that the "Personality Enhancement Programme" (PEP) & "Industry Oriented Programme" (IOP) are essential for the enhancement of my entire personality and that I shall regularly attend the programme. I stand solely responsible for missing my classes due to absenteeism. Strict disciplinary action to the extent of termination from college roll sheet can be taken against me if I am found violating the rules and regulations of PEP & IOP.
- I undertake to pay the college, hostel, mess and other dues regularly.
- I commit to follow the uniform norms (dress code) of the college.
- I know the admission procedure clearly. I won't claim for any fee refund from the college in any circumstances.
- I will do nothing either inside or outside the college premises that will interfere with its orderly working and discipline.
- I declare that I have not been involved in unfair - means at School / University Examinations.
- I understand that if the Rajasthan Technical University at any stage disqualifies me for enrolment/examination, the admission given to me will be automatically cancelled and I shall not hold the institute responsible for that.
- I hereby declare that I have fully read aforementioned rules, fee schedule & related policy and regulations and swear to abide by the same. If any kind of breach is observed, it will be my whole and sole personal responsibility for the same. I understand that if I leave the college in mid of the session whatsoever may be the reason, I will not claim for refund of fees. All the fees/amount deposited with the college shall be forfeited.
- I hereby declare that I am now aware that use of mobiles with in the college/hostel campus is strictly prohibited. In case mobile is found with my ward, it will be confiscated and rupees 1,000 will be charged as a fine and mobile will not be returned.
- I promise to pay tuition fees as per Rajasthan Technical University norms.
- I fully understand that if my attendance falls below 75% or I fail to appear for any of the internal examination, I will not be allowed to appear for the semester university examination.

Date :

Signature of the Candidate

Signature of the Parent/Guardian

Place :